



**Morgan County Emergency Management Communication District Minutes**

**October 17, 2024**

The Morgan County EMCD Board met on Thursday, October 17, 2024 at 3:00 p.m. at the Morgan County 911 Center. The meeting was called to order by Chairperson Virginia Alexander at 3:00p.m. Board members present were Virginia Alexander, Nathan Springer, Tony Weikert, Todd Pinion, Ron Puckett, Jonathan Warner and John Stinson. Staff present: Jeanie Pharis, Tammy Benton, Matt Williams, Joey Sivley and Samantha Sanders. Public present Julian Butler, board attorney; Tracy Thornton, Decatur Fire and Rescue; and Tyler Stinson of Decatur Morgan EMS.

**APPROVE MINUTES:**

Jonathan Warner motioned to approve the minutes from the September 19th meeting. John Stinson seconded the motion and the motion was carried by unanimous vote.

**FINANCIAL:**

Chairperson Virginia Alexander advised all bills are budgeted items and directed they be paid.

**PUBLIC COMMENTS:**

N/A

**DIRECTOR'S REPORT:**

Director Jeanie Pharis reported on the following:

**STAFFING:**

New GIS Manager starting October 28th

**OTHER:**

AL Gulfcoast NENA Conference was this week. 4 employees and 2 board members attended

**EMS REPORT:**

Director Pharis reported the following:

89% of Echo, Delta or Bravo level calls for the month of September had a response time of 20 minutes or less. 91% of Echo, Delta or Bravo level calls for the 3<sup>rd</sup> Quarter of 2024 had a response time of 20 minutes or less.



**NEW BUSINESS:**

**Board Officer Elections**

Ron Puckett motioned to nominate the current board officers to serve another term in the same roles. John Stinson seconded the motion and the motion was carried by unanimous vote. The current slate of officers now serving will serve another year in the same roles.

**Office 365 Migration**

Two quotes for Migration to Office 365 were presented to board members. The first quote was from cSpire in the amount of \$10,602.90. The second quote was from Lightwire Solutions in the amount of \$8,550.00 Todd Pinion motioned to accept the quote from Lightwire to be paid from capital expenditures with maintenance costs to be paid from network expense. Jonathan Warner seconded the motion and the motion was carried by unanimous vote.

**Parking Lot Lights**

No action taken.

**Capital Expenditure Policy**

Director Pharis presented a capital asset policy to board members for approval. The policy states the following:

“Capital Equipment Assets are defined as tangible items that have a useful life of more than one year and are valued at more than \$1000.

All acquisitions will be documented with receipts and/or purchase orders

All capital equipment assets will be records in an inventory system and will include the following:

- Description
- Purchase date
- Cost
- Location

The asset inventory will be reviewed annually to ensure accuracy and accountability.”

Tony Weikert motioned to approve the policy as presented. Nathan Springer seconded and the motion was carried by unanimous vote.

**OLD BUSINESS:**

N/A



**OTHER/BOARD CORRESPONDENCE:**

**Set date and time for November/December board meeting**

The meeting was schedule for December 9<sup>th</sup> at 11:00 a.m., location will be announced.

**ADJOURN:**

The meeting was adjourned at 3:23 p.m.

X

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Prepared by  
Samantha Sanders

X

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Tony Weikert  
Secretary-Treasurer

X

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Virginia Alexander  
Chairman



MORGAN COUNTY EMERGENCY MANAGEMENT COMMUNICATION DISTRICT

*Always here. Always ready*